



# Foreign Affairs Manual

## 14 FAM – Logistics Management

**Change Transmittal:** LOG-58

**Date:** April 7, 2009

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## **14 FAM 420 DOMESTIC PERSONAL PROPERTY MANAGEMENT**

### **Changes**

1. This Change Transmittal issues a complete rewrite, the following sections were updated:

**14 FAM 421.1 – added** new subsection Scope

**14 FAM 421.3 – revised** heading title to Clarification or Exceptions to Policy

**14 FAM 422 – added** the following to the definition section: Exchange Sale Property, ILMS, In-Service Date, Motor Vehicles, Physical Inventory, Replacement Life, Replacement Property, and Salvage Value

**14 FAM 425.3-6 – revised** heading to Property Transfer

**14 FAM 425.4 – revised** heading to Property Receipt

**14 FAM 425.6-1 and 6-1(B) – revised** headings to Accountability Criteria

**14 FAM 425.6-1(C) – section was deleted**

**14 FAM 425.6-2 – renumbered and headings changed**

**14 FAM 425.6-3 – entire section was renumbered**

**14 FAM 426.6-4(C) – section was deleted**

**14 FAM 427.3 – added** new subsection Acquiring Excess Personal

Property from Other Federal Agencies for Official Use

**14 FAM 428.1 – revised** heading to Property Survey Report

**14 FAM 428.2-3 – added** new subsection Distributing Completed Survey Reports

**14 FAM 429.2 – revised** entire section including the heading

**14 FAM 429.3 – revised** entire section and heading title switched around

2. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

## **Filing Instructions for Paper Copies**

1. Remove and discard old 14 FAM 420 (CT: LOG-18, 02-09-2006; 36 pages) and insert the revised 14 FAM 420 (36 pages).
2. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:LOG-58, and initial.

## **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/ISS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

**(A/LM)**